

St. Andrew's Parish Parks and Playground Commission

October 2010 Meeting Minutes

Page 1 of 2

Present: Mike Eykyn, John Johnston, Susan Mayo, Ron Bailey, Carol Etheridge, Kevin Walsh, Frank Stefan, Ron Koch

Call to Order: Mr. Eykyn called the meeting to order at 7:05pm.

Invocation and Pledge of Allegiance to the Flag: Mr. Johnston led the Commission in prayer and the pledge of Allegiance to the Flag.

Approval of the September 23rd, 2010 Minutes: Mr. Johnston made a motion to approve the minutes, which was seconded by Ms. Mayo. Motion carried unanimously.

Approval of the September 2010 Financial Reports and Summary Balance Sheet: Ms. Mayo made a motion to approve the reports, which was seconded by Ms. Etheridge. Motion carried unanimously.

Executive Director's Report: Mr. Walsh had nothing to add to his report.

Deputy Director's Report: Mr. Koch is taking 12 weeks of FMLA. He may need to have surgery on is back again and he can only work four hours a day. He thanked the Commission for his time here. The Commissioners expressed their gratitude for his service over the years.

General Manager's Report: Lillian Mason had knee surgery on Tuesday and it went very well.

Unfinished Business

Annexations Update: None.

St. Andrew's Park at Hunt Club: Mr. Walsh sent Mr. Nester sent an email requesting the construction documents for the proposed entrance road by October 21st. Mr. Nester was not heard from. Mr. Walsh would like to contact a realtor to look for a new piece of property as an alternative so that when the Greenbelt Committee is notified that the Hunt Club project is not going to happen, we will have an optional piece of property for them to consider.

Capital Improvements Plan: Mr. Stefan asked for permission to seek a loan for \$40,000 to continue the annual equipment replacement plan at the fitness center. Permission was granted.

NRPA National Congress: Mr. Johnston has an agency credit card to pay for the hotel rooms. Registration packets have been passed out to the Commissioners attending.

eTrak-Plus: Mr. Walsh presented a FY 2010-11 budget for \$142,793. He has done numerous presentations around the state and he has received very positive feedback. Many departments are looking to purchase new software when the new budget year kicks in on July 1st, 2011. Deerfield Beach's funding fell through. Mr. Johnston made a motion to approve the budget which was seconded by Mr. Bailey. Motion carried unanimously.

New Business

Commission Policy Review: None.

Hall of Fame: Mr. Walsh has four applications for review. The Commission agreed to review the applications and vote for two each via email by November 19th. The top two vote getters will be selected for this year's Hall of Fame.

West Ashley Youth Sports MOU: Mr. Walsh requested to go into executive session for discussion. Mr. Bailey made a motion to go into executive session which was seconded by Ms. Mayo. Motion carried unanimously. The Commission came out of executive session at 8:16. Mr. Johnston made a motion to approve the amended West Ashley Youth Sports Memorandum Of Understanding presented by the City. Second from Mr. Bailey. Motion carried unanimously.

Next Meeting Date: Mr. Walsh proposed to cancel the November Commission meeting and have the December meeting on December 9th. Mr. Bailey made a motion to approve which was seconded by Ms. Mayo. Motion carried unanimously.

Adjournment: The Commission adjourned unanimously at 8:21pm.