

St. Andrew's Parish Parks and Playground Commission

February 24th, 2011 Meeting Minutes

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Present: John Johnston, Susan Mayo, Ron Bailey, Kevin Walsh, Frank Stefan

Call to Order: Mr. Bailey called the meeting to order at 7:11pm.

Invocation and Pledge of Allegiance to the Flag: Mr. Johnston led the Commission in prayer and the pledge of Allegiance to the Flag.

Approval of the January 27th, 2011 Minutes: Mr. Johnston made a motion to approve the minutes, which was seconded by Ms. Mayo. Motion carried unanimously.

Approval of the January 2011 Financial Reports and Summary Balance Sheet: Ms. Mayo made a motion to approve the reports, which was seconded by Mr. Johnson. Motion carried unanimously.

Executive Director's Report: At 2am Sunday morning, Mr. Walsh and Mr. Kabbe drove to Summerville to pick up all of the eTrak computers and installed them in the new server room at the Parks and Playground office. Everything was up and running by 10:00am. An email was sent out to all eTrak clients to let them know of the move. Mr. Walsh continues to stay busy with web demos (he did one for Duluth, GA today), but we probably will not see an eTrak profit this year. Most potential clients are working with a July to June fiscal year, so we anticipate that business will really pick up in July.

General Manager's Report: St. Andrew's Family Fitness Plus received a new jump castle which was purchased on the recent capital improvement plan at Parks and Playground. He also reported that four new treadmills and two recumbent bikes will be ordered in the next few days.

Unfinished Business

Annexations Update: None.

St. Andrew's Park at Hunt Club: We have not received a response from Mr. Nester.

Capital Improvements Plan: The RFP is out for the Dogwood design/build restrooms. Next Tuesday is the mandatory pre-bid meeting. There have been quite a few people calling about the project. We are in the concept stage for the new playground at Dogwood Park. Mr. Walsh talked with a playground company and told them what was planned and they thought it was a great idea, but advised him not to purchase anything from them.

West Ashley Sports MOU: Mr. Walsh had a good meeting with Laurie Yarbrough regarding West Ashley Youth Sports. Ms. Yarbrough asked what it would take to get the agreement back on track. Mr. Walsh stated that a few computers at St. Andrew's need RecTrac and a few computers at the City need to have access to eTrak-Plus (which they already do).

FY 2011/12 Budgets: Mr. Johnston made a motion to approve the FY11-12 budget as submitted. Seconded by Ms. Mayo. Motion carried unanimously.

New Business

Commission Policy Review: None. Staff is working on updating the rental policy because Dogwood Park is not included in that policy.

Adjournment: The Commission adjourned unanimously at 7:57pm.