

St. Andrew's Parish Parks and Playground Commission

August 2010 Meeting Minutes

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Present: Mike Eykyn, John Johnston, Ron Bailey, Susan Mayo, Kevin Walsh, Frank Stefan, Tim Orvin

Call to Order: Mr. Eykyn called the meeting to order at 7:18pm.

Invocation and Pledge of Allegiance to the Flag: Mr. Johnston led the Commission in prayer and the pledge of Allegiance to the Flag.

Public Comment: Tim Orvin presented the 10U Boys All Star state championship team to the Commission.

Approval of the July 29th, 2010 Minutes: Mr. Johnston made a motion to approve the minutes, which was seconded by Ms. Mayo. Motion carried unanimously.

Approval of the July 2010 Financial Reports and Summary Balance Sheet: Mr. Bailey made a motion to approve the reports, which was seconded by Ms. Mayo. Motion carried unanimously.

Executive Director's Report: Mr. Walsh stated that Mr. Koch is scheduled to come back on Sept 5th but has a Dr.'s appointment a couple days prior, and will get an update then. Has ordered the custom bricks and they should be in the second week of September. SCRPA awards banquet is September 14th in Hilton Head.

Deputy Director's Report: Mr. Koch was not in attendance.

General Manager's Report: Gold's Gym in West Ashley is shutting down. He is working on getting quotes to repair the racquetball court floors.

Department Proposals

Staff Referral Incentive Program: Mr. Stefan proposed to give staff members \$1 for every person they send in using a business card that he/she gave them to use the club. He also proposed to give staff members \$20 or a referral gift for referring friends or family that join the club. Mr. Johnston made a motion to approve the proposal. Mr. Bailey seconded the motion. Motion carried unanimously.

Back to School Promotion: Mr. Stefan reported that the staff has met and is putting together a monthly marketing plan which will focus on a different area of the club each month. This marketing will focus on selling membership based on value and not price.

Underwater Hockey Tournament: Mr. Stefan proposed to host an underwater hockey tournament November 13 -14, 2010. Non-member players would be charged \$20 for the weekend, \$5 for spectators, and the rental fee for the pool would be \$125 outside of the normal hours. Mr. Bailey made a motion to approve the proposal which was seconded by Mr. Johnston. Motion carried unanimously.

Unfinished Business

Annexations Update: 1943 Woodland Drive (9.0 acres), 1632 Pinecrest Road (.15 acres), 1634 Boone Hall Road (.34 acres).

St. Andrew's Park at Hunt Club: No report.

Capital Improvements Plan: Per the capital improvement plan, Mr. Walsh would like to get approval to start seeking a loan for \$125,000 and then would come back to the Commission with quotes, then get a resolution. He would like to use the \$8,000 originally slated for upgrading the Microsoft Office software to repair the floor in the office common area and replace carpet in the offices. We plan to use Open Office to replace Microsoft Office, which is free.

NRPA National Congress: Mr. Bailey, Mr. Johnston, and Ms. Etheridge will be attending the congress along with Mr. Koch. Mr. Koch has made arrangements.

Mr. Johnston made a motion to go into executive session to discuss a contract negotiation. Second by Mr. Bailey. Motion carried unanimously. 8:12pm.

The Commission came out of executive session at 8:32pm.

eTrak-Plus: Mr. Johnston made a motion to approve an expenditure of \$4,000 to do market research and create a business development plan for eTrak-Plus. Second from Mr. Bailey. Motion carried unanimously.

New Business

Commission Policy Review: None.

Mr. Johnston reported that he attended the last senior center meeting. St. Andrew's will be hosting the next meeting.

Adjournment: The Commission adjourned unanimously at 8:37pm.