

St. Andrew's Parish Parks & Playground Commission

Commission Meeting Minutes

May 22nd, 2008

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Present: Jeff Gladwell, John Johnston, Ron Bailey, Kevin Walsh, Ron Koch, Frank Stefan

Call to Order: Mr. Gladwell called the meeting to order at 7:02pm.

Invocation and Pledge of Allegiance to the Flag: Mr. Johnston led the Commission in prayer and the Pledge of Allegiance to the Flag.

Approval of the April 24th, 2008 Commission Meeting Minutes: Mr. Johnston made a motion to approve which was seconded by Mr. Bailey. Motion carried unanimously.

Approval of the April 2008 Financial Reports and Summary Balance Sheet: Mr. Bailey made a motion to approve which was seconded by Mr. Johnston. Motion carried unanimously.

Executive Director's Report: Mr. Walsh added to his report that while he was on vacation, he had read the Law Review in the March 2008 edition of Parks & Recreation Magazine which dealt with ASCAP fees. When he returned from his vacation he had learned that we just paid \$2,200 for ASCAP fees. ASCAP did not receive a signed agreement with the check, so they contacted Mr. Stefan in regards to getting the agreement signed. Mr. Stefan referred them to Mr. Walsh. Mr. Walsh, based on the article in Parks & Recreation magazine, discussed the fees with a representative from ASCAP and it was determined St. Andrew's was overcharged due to being a government agency. The fees were reduced by more than \$1,900.

Mr. Walsh also announced that online summer camp registration went live on Monday. Ms. Heath will be sending out an email to all the participants notifying them of the online registration opportunity. Mr. Spinn will attempt to get an announcement out in the newspapers.

Deputy Director's Report: Mr. Koch had nothing to add to his report.

General Manager's Report: Mr. Stefan had nothing to add to his report.

Unfinished Business

Racquetball Court Floors: Mr. Stefan stated that he sent price quotes over to the insurance adjuster who would then forward the quotes to state insurance. We are waiting to hear from them.

Annexations: 1605 Pine View Drive (.3 acres).

St. Andrew's Park at Hunt Club: Mr. Koch stated that he has not received a return call from Russ Nester regarding naming the entrance road. After discussion about possible names, Mr. Bailey made a motion to name the road "Nature Place." Mr. Johnston seconded the motion which was then carried unanimously. Mr. Koch was asked to notify Mr. Nester of the name and give him 24 hours to register a complaint.

10 Year Plan to Eliminate Tax Revenues: No update at this time.

Capital Improvement Plan: Mr. Walsh received two quotes to have the fence installed. The first came in at \$22,000, and the second at \$9,000 which did not include materials. He has decided to wait and have our maintenance staff install the fence after baseball season.

Dogwood Park: Mr. Koch contacted three companies to do a site survey, and proposed to accept the \$1,750 quote from General Engineering Laboratories (GEL). Mr. Johnston made a motion to approve the GEL proposal which was seconded by Mr. Bailey. Motion carried unanimously.

Recreation Land Trails Grant (RLT): Mr. Koch announced that St. Andrew's did not receive the \$100,000 grant. There were sixteen applicants and only 4.5 were funded. Of the sixteen applicants, St. Andrew's finished eighth.

FY 2008-09 Budget: The Finance Committee approved the budget as submitted and it will be submitted to full council. The public hearing is scheduled for Tuesday May 27th.

New Business

Commission Policy Review:

Section 4, Policy 4: Sick Leave – Mr. Johnston made a motion to deny the proposed changes and keep the current policy. Seconded from Mr. Bailey. Motion carried unanimously.

The Commission adjourned unanimously at 7:41pm.