

# **St. Andrew's Parish Parks and Playground Commission**

## **Commission Meeting Minutes**

March 15<sup>th</sup>, 2006

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Present: Jeff Gladwell, John Johnston, Mike Eykyn, Kevin Walsh, Ron Koch, Frank Stefan, Mark Spinn

**Public Hearing for Budget:** Mr. Gladwell opened the floor for public comment on the proposed FY 06-07 budget. No comments. Mr. Johnston made a motion to close the public hearing, second from Mr. Eykyn. Motion passed unanimously.

Call to Order: Mr. Gladwell called the meeting to order at 7:48pm.

Invocation and Pledge of Allegiance: Mr. Johnston led the Commission in prayer and the Pledge of Allegiance.

**Approval of the February 16<sup>th</sup>, 2006 Minutes:** Mr. Eykyn made a motion to approve. Second from Mr. Johnston. Motion passed unanimously.

**Approval of the March 2006 Financial Reports and Summary Balance Sheets:** Mr. Johnston made a motion to approve. Second from Mr. Eykyn. Motion approved unanimously.

**Executive Director's Report:** Mr. Walsh stated that Terra Wolcott, the Fitness Director at St. Andrew's Family Fitness Plus, has resigned her position. Mr. Walsh proposed to fill the Fitness Director as soon as possible. Mr. Walsh also proposed moving up the funding of the Front Desk Coordinator position that was proposed for the FY 06-07 budget and advertising for that position at the same time. The Commission agreed.

**Deputy Director's Report:** Mr. Koch had nothing to add to his report.

**General Manager's Report:** Mr. Stefan had nothing to add to his report.

### **Department Proposals**

*Spring Into Fitness:* Mr. Spinn proposed for April and May to promote SAFFP by reducing the enrollment fee for new members to \$10 for a single membership, and \$20 for a family membership. Two year debit enrollments fee will continue to be waived.

### **Unfinished Business**

*Annexations:* 2333 Ashley River Road (4 acres), 1800 Gun Club Road (.35 acres), 1030 Jenkins Road (1.28 acres), Marsh Flower Lane (.32 acres), 1355 S. Edgewater Avenue (.72 acres), 571 Folly Road (.39 acres), 515 Harbor View Circle (1.46 acres), Berryhill Road (2.44 acres), 3639 Barton Street (.34 acres), 360 Curtiss Avenue (.24 acres), 2136 S. Dallerton Circle (.26 acres), 1881 Ivy Hall Road (.48 acres), 1832 Manigault Place (.23 acres), 222 Norris Avenue (.56 acres)

**Unfinished Business Continued:**

*501(c)3* – No report.

*Man of War:* The team has disbanded. Mr. Gladwell asked to have MOW removed from future agendas.

*FFP Pool Renovation:* The new dehumidification system is supposed to ship from Florida on Friday, and it will be a three day trip to get it to SAFFP. It will take one week to setup the unit and get it running.

*Hall of Fame:* Mr. Walsh presented a proposed press release announcing the new hall of fame. The information and application has also been placed on the website. Nominations for the hall of fame will be due each year by October first, giving the Commission two meetings to discuss the candidates before honors are presented at the annual holiday party.

*FY 06-07 Budget:* Mr. Walsh distributed a copy of the final draft of the proposed FY 06-07 budget. Mr. Eykyn made a motion to approve. Second from Mr. Johnston. Motion carried unanimously.

**New Business**

*Policy Manual Revisions:*

Section 7, Policy 98: Fees and Charges. A motion to re-word the policy to state that “all fees and charges at St. Andrew’s Family Fitness Plus would be approved by the Commission” was made by Mr. Johnston. Second from Mr. Eykyn. Motion carried unanimously. A motion to accept the policy as revised was made by Mr. Johnston. Second from Mr. Eykyn. Motion carried unanimously.

*Financing Revisions:* Mr. Walsh discussed the items on the P&P Financing Plan for FY 05-06, which was included in the Commissioner’s packets. Mr. Walsh proposed to finance the Ponderosa PARD project, move the road display board to the FY 05-06 capital budget, and change the press box improvements for Brinker Field to batting cages and bleacher pads. Mr. Johnston made a motion to approve, which was seconded by Mr. Eykyn. Motion carried unanimously.

Mid Year Budget Adjustment: Mr. Walsh discussed the changes he made to the budget for the mid year budget adjustment. A motion to approve was made by Mr. Johnston, which was then seconded by Mr. Eykyn. Motion carried unanimously.

**Adjourn:** 8:14pm