

St. Andrew's Parish Parks & Playground Commission

Meeting Minutes - February 25th, 2009
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Present: Mike Eykyn, Ron Bailey, John Johnston, Susan Mayo, Carol Etheridge, Kevin Walsh, Frank Stefan, Ron Koch, Evan Johnston

Call to Order: Mr. Eykyn call the meeting to order at 7:00pm.

Invocation and Pledge of Allegiance to the Flag: Mr. Johnston led the Commission in prayer and the Pledge of Allegiance to the Flag.

Mr. Eykyn welcomed Susan Mayo as the newest member of the Commission.

Executive Session: At 7:03pm, Mr. Bailey made a motion to go into Executive Session to hear an appeal from Kris Ritenour to reconsider her termination, which was seconded by Mr. Johnston. Motion carried unanimously. Ms. Ritenour elected to allow staff members Kevin Walsh, Frank Stefan, Ron Koch stay in attendance. The Commission came out of Executive Session at 7:45pm.

Mr. Johnston made a motion to uphold the staff's decision to terminate Kris Ritenour's employment with the agency. The motion was seconded by Mr. Bailey. Motion carried unanimously.

Approval of the January 21st, 2009 Minutes: Mr. Bailey made a motion to approve the minutes of the January 21st, 2009 Commission meeting minutes which was seconded by Mr. Johnston. Motion carried unanimously.

Approval of the January Financial Reports and Summary Balance Sheet: Mr. Bailey made a motion to approve which was seconded by Mr. Johnston. Motion carried unanimously.

Executive Director's Report: As the SCRPA President, Mr. Walsh has been doing quite of bit of traveling around the state to meetings. One of the meetings he attended was with SCRPA and the different parks and recreation special purpose districts from around the state. There is proposed legislation to eliminate special purpose districts within the state. SCRPA is considering the creation of a new executive level branch which would have three sub-committees; municipalities, counties, and special purpose districts. Mr. Walsh also noted that on April 16th, there will be a new sitcom on television entitled "Parks and Recreation."

Deputy Director's Report: Mr. Koch introduced Evan Johnston who is the new intern at St. Andrew's Parks & Playground. Evan is working as a "Jack of all trades". Mr. Koch is glad he is here. The new Virginia Graham Baker Pool Act regulations, which deal with the replacement of old pool drains to eliminate the possibility of entrapment, are being dealt with at St. Andrew's Family Fitness Plus by Mr. Koch. The replacement of the pool drains will cost around \$400.

General Manager's Report: Mr. Stefan stated he is working on getting the parking lot at St. Andrew's Family Fitness Plus re-coated and parking lines repainted. A couple of monthly cycling class reservations have been taken. The March advertising will focus on the new indoor cycling room. New corporate partnerships are going a little slow. Mr. Stefan also said that he is working on getting some Wii tennis and bowling leagues started at FFP. His first test may be with the seniors in the mornings.

Department Proposals

Triangle Char & Bar: Triangle Char & Bar has been a team sponsor for the past four or five years and in keeping with Commission policy, they always have Triangle C&B on the team shirts. Triangle Char & Bar is considering donating the food for the upcoming team picture day and would also like to purchase an outfield sign. They are requesting to use their full logo, which includes the word “bar” for the outfield sign. Ms. Etheridge made a motion to allow Charleston Char & Bar to use their official logo for signage for the outfield sign. This motion was seconded by Mr. Bailey. Motion carried unanimously.

Unfinished Business

Annexations: Mr. Walsh received a check from the city for past annexations in the amount of \$8,700. 3586 Savannah Hwy. (.85 acres), 2572 Ashley River Rd. (.47 acres), 1979 Hepplewhite St. (.3 acres), 2455 Savannah Hwy. (1.81 acres), 1907, 1921, and vacant parcel on Woodland Rd. (9.2 acres), Vacant parcel on East Estate Blvd. (2.91 acres).

Sports Turf Manager Certification: Mr. Johnston congratulated Mr. Jonas on receiving his Sports Turf Managers Certification. Mr. Jonas is the 100th certified professional in the country, and one of only three in the state.

St. Andrew’s Park at Hunt Club: Mr. Walsh received a proposal from Mr. Russ Nester regarding the property and monies for this park. Mr. Walsh had some concerns regarding the proposal and has drafted a counter proposal. Mr. Bailey made a motion to send the counter proposal which was seconded by Mr. Johnston. Motion carried unanimously. Mr. Walsh also received a budget price for the cost to put the road in at the park from Truluck Construction.

Capital Improvement Plan: Due to a few changes in design, the fence on Playground Road has not been completed, but extra parts have been ordered so that it can be finished. The new playground has been completed. Fencing needs to be placed on one side of the playground. Fencing has been ordered, and it will match the new fence installed on Playground Road. The concessions stand in almost done. St. Andrew’s received their new John Deere tractor.

FFP Racquetball Court Floors: The floors were completed in November and the indoor cycling room was completed in January.

New Business

Proposed FY 09-10 Budget: Mr. Walsh highlighted the major changes in the proposed budget for FY 09-10. He is proposing to change the administrative office hours to 8:30am – 5:30pm. The gym has internet access and we can take registrations, phone calls, etc. The full time bookkeeper position has been eliminated in place of a part time bookkeeper. The full time Marketing Director position has been moved from FFP to P&P. Moved the parks temporary contracts to part time staff. Moved bus leases from vehicle maintenance to operational leases. At FFP, membership revenues have been revised due to the way they are currently being recorded (debit plans). Mr. Bailey made a motion to approve the proposed FY 09-10 budget. Second from Mr. Johnston. Motion carried unanimously.

Operation Military Kids: Mr. Walsh attended the SCRPA RAP Branch meeting where the Operation Military Kids grant was presented. They have \$85,000 to put on six events around the state by September. Mr. Walsh didn’t feel that St. Andrew’s would be able to pull this off, but felt that we might be able to help out with another organization.

Mr. Eykyn thanked everyone for changing their schedules to make the meeting a day early. He also welcomed Evan Johnston to St. Andrew’s Parks and Playground.

Adjournment: The Commission adjourned unanimously at 8:55pm.