

# **St. Andrew's Parish Parks & Playground Commission**

Commission Meeting Minutes

October 23<sup>rd</sup>, 2008

Page 1 of 2

**Present:** Ron Bailey, John Johnston, Jeff Gladwell, Carol Etheridge, Kevin Walsh, Frank Stefan, Ron Koch

**Call to Order:** Mr. Bailey called the meeting to order at 7:05pm.

**Invocation and Pledge of Allegiance to the Flag:** Mr. Johnston led the Commission in prayer and the Pledge of Allegiance to the Flag.

**Approval of the September 25<sup>th</sup>, 2008 Minutes:** Mr. Gladwell made a motion to approve which was seconded by Mr. Johnston. Motion carried unanimously.

**Approval of the September 2008 Financial reports and Summary Balance Sheet:** Mr. Johnston made a motion to approve which was seconded by Mr. Gladwell. Motion carried unanimously.

**Executive Director's Report:** Mr. Walsh stated that as the SCRPA President, he will have a seat on the Municipal Association of South Carolina's legislative committee.

**Deputy Director's Report:** While at the NRPA National Congress in Baltimore, MD Mr. Koch visited all of the playground vendors who were present at the expo. While at each vendor he was able to get the names of the South Carolina Representatives. He attended a four hour session on National Accreditation, which he found very helpful. Once an agency applies for accreditation, they have two years to attain it. All sections of accreditation are now being checked. Mr. Koch also reported that surveys are still coming in from Dogwood Park.

**General Manager's Report:** Mr. Stefan stated that the racquetball court floors will begin renovation on Monday, November 3<sup>rd</sup>. RFQs have been sent out to all of the major cardio equipment manufacturers. He is working on the new indoor cycling / Wii Sports & Fitness Room.

## **Department Proposals**

**Single Parent Membership:** Mr. Stefan proposed to add a single parent membership option at Family Fitness Plus. A parent would be able to join at the single price and add a child under the age of 13 for just \$10 more. Two children can be added for \$20 more. As for adding a third child, it would be cheaper for the parent to purchase a family membership. Mr. Johnston made a motion to approve which was seconded by Mr. Gladwell. Motion carried unanimously.

### **Unfinished Business**

*Annexations:* 106 Main Road (.69 acres), parcels on Sanders Road (46.86 acres), 3565 Savannah Highway (1.58 acres). Mr. Walsh spoke to Joleen Deames and she stated that all of the properties that were annexed up to 2007 were put into a new tax district labeled "Tax District 99." Last year those taxes came directly to St. Andrew's, but this year they are going to the City of Charleston. The City of Charleston will send St. Andrew's a check for those taxes.

*St. Andrew's Park at Hunt Club:* Will Connor stated the plat has been finalized and it will be turned into the Planning Department tomorrow. If everything checks out alright, it will be recorded. This process is taking a while because of staff turnover. Once recorded, the closing paperwork can be done.

*Capital Improvements:* The paperwork for the \$50,000 fitness equipment replacement plan needs to be signed. The \$60,000 check for the racquetball court floors has been received.

### **New Business**

*Commission Policy Review:*

Section 1, Policy 1: Provisions – Mr. Gladwell made a motion to approve which was seconded by Mr. Johnston. Motion carried unanimously.

November 2008 Commission Meeting: Mr. Gladwell made a motion to move the November Commission meeting up one week and to use the Christmas party as the December meeting. Second from Ms. Etheridge. Mr. Gladwell amended the motion to move the Commission Meeting to November 18<sup>th</sup> which was again seconded by Ms. Etheridge. Motion carried unanimously.

The Commission adjourned unanimously at 7:35pm.