

St. Andrew's Parish Parks & Playground Commission

Commission Meeting Minutes - March 27th, 2008

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Present: Jeff Gladwell, John Johnston, Mike Eykyn, Ron Bailey, Ron Koch, Frank Stefan, Patrick Jonas

Call to Order: Mr. Gladwell called the meeting to order at 7:02pm.

Invocation and the Pledge of Allegiance to the Flag: Mr. Bailey led the Commission in prayer and the Pledge of Allegiance to the Flag.

Approval of the February 28th, 2008 Commission meeting minutes: Mr. Johnston made a motion to approve which was seconded by Mr. Eykyn. Motion carried unanimously.

Approval of the February 2008 Financial Reports and Summary Balance Sheet: Mr. Bailey made a motion to approve which was seconded by Mr. Eykyn. Motion carried unanimously.

Executive Director's Report: Mr. Walsh was not in attendance due to vacation.

Deputy Director's Report: Nothing to add at this time, but will have some updates in unfinished business.

General Manager's Report: Mr. Stefan stated that he met with the insurance adjuster in regards to the racquetball court floors that were damaged due to the water leak at St. Andrew's Family Fitness Plus. The adjuster stated that he was going to recommend to the state that courts 1, 2, 4, 5, and 6 be totally replaced. Court 3 is in good condition. Mr. Stefan also reported that he was in the process of meeting with a few court flooring companies to get prices on replacing the floors.

Unfinished Business

Annexations: Vacant lot on Ashley River Road (1.2 acres), 2300 Savannah Hwy. (1.48 acres), 2375 Ashley River Road (4.05 acres).

501 (c)-3: The 501(c)-3 documents have been filed, so St. Andrew's Parks & Playground is now official.

St. Andrew's Park at Hunt Club: The plat has been submitted to the Charleston County Planning Department. Mr. Koch is working on Phase 1 of the environmental assessment.

Capital Improvement Plan: Electric Supply Company has installed the correct power lines to the new concessions stand allowing for the new circuit breakers to be installed. Seven-hundred feet of fencing was delivered. The Maintenance Department has received its new pickup truck which has a lift gate. New netting for the pool area has been ordered.

Dogwood Park: The new Dogwood Park property has been closed on and the staff will begin studying possible uses.

Recreation Land Trails (RLT) Grant: Mr. Koch completed the application for the grant and sent it off. He feels 100% better about how the application was put together compared to last year. Mr. Koch also stated that he will be asking for assistance for trail planning through the National Park Service. M. Johnston and the Commission took note of the great job Mr. Koch did with the RLT Grant.

FY 2008-09 Budget: The first reading will be on May 20th, the second on May 27th, and the third and final reading will be June 3rd.

New Business

Policy Review:

Section 1, Policy 1: Provisions. Mr. Bailey made a motion to approve which was seconded by Mr. Eykyn. Motion carried unanimously.

Section 3, Policy 6: Introductory Employment Period. Mr. Johnston made a motion to approve which was seconded by Mr. Eykyn. Motion carried unanimously.

Open Human Resources Position: Mr. Koch stated that an offer was made for the HR position and is waiting a response. Mr. Koch has already done a background check on the #2 candidate just in case the first candidate does not accept.

The Commission noted that it was nice to see Mr. Jonas in attendance at the meeting.

Adjournment: Mr. Eykyn made a motion at 7:34 pm. to adjourn, which was seconded by Mr. Bailey. Motion carried unanimously.