

St. Andrew's Parish Parks & Playground Commission

Meeting Minutes
January 22nd, 2009
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Present: Mike Eykyn, Ron Bailey, John Johnston, Jeff Gladwell, Susan Mayo, Kevin Walsh, Ron Koch, Frank Stefan

Call to Order: Mr. Eykyn called the meeting to order at 7:00pm.

Invocation and the Pledge of Allegiance to the Flag: Mr. Johnston led the Commission in prayer and the Pledge of Allegiance to the Flag.

Public Comment: Theodore W. Brown, 152 Successionville Rd., James Island. Mr. Brown is a member at St. Andrew's Family Fitness Plus and does not feel he is getting service or respect. He feels he deserves more as a paying member. He do not get "Thanks for coming" when he leaves. The last two days he has been greeted as if the staff knew he was attending this meeting. The staff needs to give service; let them know to greet and address members as they come in and leave. Not all staff are the same. Some turn their backs on him when he comes in. Mr. Brown asked to have the Commission get together and let the staff know how to greet and address people.

Audit Report: Mr. Danny Quirk from Wilson & Quirk, LLC was present to give an overview of the FY07-08 auditor's report. Mr. Quirk started by reviewing the balance sheet and profit/loss statements. He continued with the balance sheet on fund/cash basis and the statement of assets for Family Fitness Plus. Rounding out the main report, he discussed the statement of cash flow for Family Fitness Plus and then the budget vs. actual report. To finish, Mr. Quirk gave a summary of the Management Letters.

Approval of the November 18th 2008 Minutes: Mr. Johnston made motion to approve the minutes which was seconded by Mr. Gladwell. Motion carried unanimously.

Approval of the December Financial Reports and Summary Balance Sheet: Mr. Gladwell made a motion to approve which was seconded by Mr. Johnston. Motion carried unanimously.

Executive Director's Report: Mr. Walsh had nothing to add to his report.

Deputy Director's Report: Mr. Koch reported that work on the new playground will begin on February 9th. He has been working on the sales tax overpayments that were made, going back 36 months. It appears if the taxes were overpaid anywhere from \$12,000 to \$14,000.

General Manager's Report: Mr. Stefan had nothing to add to his report but would have some updates on projects later in the meeting.

Mr. Johnston noted that the Athletic Department had won the Athletic Department of the Year Award through the SCAP Branch of SCRPA, and Volunteer Park won the STMA Complex of the Year.

Unfinished Business

Annexations: 3565 Savannah Highway (1.58 acres), 30 Lindendale Avenue (.39 acres), 3058 Ashley River Road (.67 acres), 203 Live Oak (.2 acres), 1814 and 1820 Second Drive (.49 acres), and a vacant property on Bee's Ferry Road (102.65 acres).

St. Andrew's Park at Hunt Club: The property is almost ready to be closed on. Mr. Eykyn, Mr. Walsh and Mr. Koch met with Russ Nester. Once a line on the drawings is moved to indicate that the driveway will go all the way to the adjoining parcel, the Mr. Nester will sign off on the plat. Once signed, it will go to the County for approval. Mr. Gladwell suggested getting a ballpark figure on having the road put in at the new park to make sure the proceeds for the sale will cover the expenses. Mr. Eykyn stated we would need engineering drawings, roughly costing \$5,000 - \$10,000 to get a firm number.

Capital Improvements: The new fence on Playground Road is being installed. No new business is happening at Dogwood Park and it needs to be removed from the agenda.

FFP racquetball court floors: The racquetball court floors at FFP were completed in November. The indoor cycling room is almost complete.

New Business

PARD Application: St. Andrew's is scheduled to receive \$2,200 from the Parks and Recreation Development (PARD) fund next year and Mr. Walsh recommended using it for Dogwood Park. There were no objections.

Commission Policy Review: None.

Executive Session: Mr. Johnston made a motion at 8:47pm to go into an executive session to discuss personnel issues. Second by Mr. Bailey. Motion carried unanimously.

The Commission came out of executive session at 9:47pm. Mr. Johnston made a motion to change the part time staff schedule for the fitness floor to 8:00am to 1:00pm and 5:00pm to 10:00pm Monday through Thursday and 8:00am to 1:00pm and 5:00pm to 9:00pm on Fridays. Also, to move the Marketing Director from FFP to P&P, changing some responsibilities to help Athletics. Second from Mr. Bailey. Motion carried unanimously.

Proposed FY 09-10 Budget: Mr. Walsh distributed, for review of the Commission, the proposed budget for FY 09-10. There will be a public hearing on the budget at 6:30pm prior to the next Commission meeting.

Adjournment: The Commission adjourned unanimously at 9:52pm.