

St. Andrew's Parish Parks & Playground Commission

Meeting Minutes
August 27th, 2009
Page 1 of 2

Present: Mike Eykyn, Ron Bailey, John Johnston, Carol Etheridge, Susan Mayo, Kevin Walsh, Frank Stefan

All-star Presentations: The Commission was introduced to our 9U Baseball state champions who won two games in Lewisburg Tennessee at the Southeast Regional Tournament.

Call to Order: Mr. Eykyn Called the meeting to order at 7:14pm.

Invocation and the Pledge of Allegiance to the Flag: Mr. Bailey led the Commission in prayer and the Pledge of Allegiance to the Flag.

Approval of the July 23rd, 2009 Minutes: Mr. Bailey made a motion to approve the minutes which was seconded by Mr. Johnston. Motion carried unanimously.

Approval of the July 2009 Financial Reports and Summary Balance Sheet: Mr. Bailey made a motion to approve which was seconded by Mr. Johnston. Motion carried unanimously.

Executive Director's Report: Mr. Walsh stated that Mr. Koch had his staples taken out and is doing well. He is up and moving around. Mr. Koch will go back to the doctor next Friday to determine when he can return to work. The first TAN of the fiscal year has been issued for \$100,000. NRPA is seeking volunteers to review the Certification process for parks and recreation professionals and Mr. Walsh has applied for this committee. Hall of Fame applications are being advertised and the deadline has been extended to October 1st. NRPA has entered into a partnership with SSCI to offer a discount to NRPA members. We have already been using them, so our background checks will now be \$18 instead of \$25. Mr. Walsh reported that the \$200 that was missing from our June bank deposit was found by the bank and credited to our account.

Deputy Director's Report: Mr. Koch was unable to attend due to back surgery.

General Manager's Report: Mr. Stefan reported that Ms. Lillian Mason, childcare worker at SAFFP, had a quadruple bypass last Friday and is doing well. She should be going home tomorrow, but her family does not feel she is ready for guests. She did get the flowers that we sent and she said "Thank You."

Department Proposals

Membership Promotion: Mr. Stefan proposed to run a dual promotion in September. For the entire month, new members that purchase a one year membership will receive free enrollment. New members on a two year membership will "get paid to get fit", where they will get free

enrollment and \$24 off their first months draft. During the week that coincides with the Member Appreciation Day, new one year members will receive a free month added to the end of their memberships, and new two year members will be give two free months on the end of their memberships. Also, if a current member refers someone that joins during this week, the member will receive a thank you gift and a free month of membership. Mr. Bailey made a motion to approve the proposal, which was seconded by Ms. Mayo. Motion carried unanimously.

Unfinished Business

Annexations: 763 Longbranch Drive (.37 acres), 884 Melrose Drive (.35 acres), 1693 Sulgrave Road (.23 acres), 2221 Doris Drive (.27 acres), 203 Hickory Street (.138 acres).

St. Andrew's Park at Hunt Club: We are working with DOT to get a temporary permit for an entrance changed to a permanent permit. One option may be for St. Andrew's Parks & Playground to share an access road with the PSD fire department.

Capital Improvements: Mr. Walsh stated that BB&T was offering \$100,000 loan for four (4) years at 3.75%. Mr. Walsh prepared a resolution for the Commission to approve. Mr. Johnston made a motion to approve the resolution. Second from Mr. Bailey. Motion carried unanimously.

Parking Plan: The Go Green Committee has prepared a plan to change the parking lot at St. Andrew's Parks and Playground. The plan incorporates a section of the parking lot being turned into a planting bed. Creating this will foster a better flow of traffic, eliminate cars from parking in fire zone (because they want to park in the shade), and will create shady parking spaces.

NRPA National Congress: Flight reservations still need to be booked for two Commissioners.

New Business

Commission Policy Review: Section 4, Policy 13: Insurance Benefits – Mr. Johnston made a motion to approve the changes. Mr. Bailey seconded the motion. Motion carried unanimously.

Election of Officers:

Chair – Mr. Bailey nominated Mr. Johnston, second from Mr. Johnston. Ms. Etheridge nominated Mr. Eykyn, second from Ms. Mayo. The Commissioners closed nominations unanimously. Four votes in favor of Mr. Eykyn and Mr. Bailey voted for Mr. Johnston.

Vice Chair – Mr. Bailey nominated Ms. Etheridge, but she respectfully declined the nomination. Mr. Johnston nominated Mr. Bailey, second from Ms. Mayo. The Commission unanimously closed nominations. Vote unanimously in favor of Mr. Bailey.

Secretary – Mr. Johnston nominated Ms. Etheridge, but she respectfully declined. Mr. Bailey nominated Mr. Johnston, second from Ms. Etheridge. Nominations closed unanimously. Vote unanimously in favor of Mr. Johnston.

Adjournment: The Commission adjourned unanimously at 8:28pm.