

# St. Andrew's Parish Parks & Playground Commission

Meeting Minutes

May 3<sup>rd</sup>, 2007

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*Present:* Jeff Gladwell, John Johnston, Mike Eykyn, Carol Etheridge, Ron Bailey, Kevin Walsh, Frank Stefan, Ron Koch

*Call to Order:* Mr. Gladwell call the meeting to order at 7:00pm.

*Invocation and Pledge of Allegiance to the Flag:* Mr. Johnston led the Commission in Prayer and the Pledge of Allegiance.

Mr. Gladwell welcomed the St. Andrew's PSD Fire Chief Mark Shrade, St. Andrew's PSD Commissioner Charles Ledford, and St. Andrew's PSD Chairperson Christy Holderness.

**Approval of the March 22<sup>nd</sup>, 2007 Commission meeting minutes:** Mr. Johnston made a motion to approve the minutes; Second from Mr. Eykyn. Motion carried unanimously.

**Approval of the March 2007 Financial Reports and Summary Balance Sheet:** Mr. Bailey made a motion to approve, which was seconded by Ms. Etheridge. Motion carried unanimously.

**Executive Director's Report:** Mr. Walsh stated that the new 14 passenger bus, which was part of the \$250,000 revenue bond and meets the requirements of Jacob's Law, has arrived. Mr. Walsh received a call from our attorney Trent Kernodle who stated that he received a call from Mr. Regan with the City of Charleston. The City of Charleston is ready to give a check for the taxes on the annexed properties. Mr. Walsh asked Mr. Kernodle to find out how much the check is for and how they came to that figure; the process of figuring the amounts was not written in the agreement, and the agreement was drafted by the City of Charleston. Mr. Walsh is waiting on a callback from Mr. Kernodle. Mr. Walsh stated that Tony Dreckman, Assistant Athletic Director, will be moving to Pennsylvania and his last day with St. Andrew's will be May 12<sup>th</sup>. Over 100 applications for the Assistant Athletic Director position have been received. Ten phone screenings for the open position were conducted and the field was narrowed to four. Patrick Jonas is still working on the wireless system for the parks, but with baseball and softball in full swing, it has taken a back seat. Mr. Walsh said the new software system is up and running but it still needs to be "tweaked."

**Deputy Director's Report:** Mr. Koch stated that he would wait until unfinished business to give an update.

**General Manager's Report:** Mr. Stefan stated that he sent out an RFP to several vending companies and received about seven or eight replies. After looking over the proposals, he is going to offer the vending privileges to K & B vending due to a great selection of health foods and a 30% commission on net sales. Mr. Stefan also shared with the Commission that the City of Charleston police have been working undercover to alleviate the car break-ins at St. Andrew's Family Fitness Plus. The police have a suspect and are trying to find him. Pictures of the suspect have been provided to the fitness center and playground staffs, and have been asked to call if they see someone meeting his description.

## **Unfinished Business**

*Annexations:* Farmhill Road (7.18 acres), 3289 Maybank Highway (3.21 acres), 23 Avondale Avenue (.35 acres), 1705 Sulgrave Road (.4 acres), 2227 Weepoolow Trail (.27 acres), Brownswood Road (1.6 acres), 1707 Sulgrave Road (.33 acres).

*501(c)3:* No update at this time.

*FFP Pool Renovations:* The plumbers have finally come back out. The inspectors came out and approved the work. Hose bibs still need to be installed outside the showers. Mr. Koch has ordered the metal studs and metal roofing. Once the roof is done, then the electricians can come out.

*Hall of Fame:* The bronze plaques have not arrived, yet. St. Andrew's has started advertising for the next round of candidates.

*St. Andrew's Park at Hunt Club:* Mr. Koch has submitted for two grants to purchase and develop the land for the new park. He did a walk through on Friday with the Greenbelt grant committee. This grant committee will be meeting next week to discuss the submissions and Mr. Koch stated that he will be at that meeting to answer any question they may have. St. Andrew's will find out at the end of May if they will receive the grants. Mr. Koch also stated that there was an article in the West Of about the new proposed park. Positive surveys are still coming in from the residents of Hunt Club. Mr. Koch spoke with the assistant at the land fill and it was stated that the landfill still needs dirt, so if a lake goes in at the new park, the dirt could be sold to the landfill.

*Soccer Club Agreement:* Nothing has been heard from the school board. An agreement for the use of Drayton Hall School has been discussed with the City of Charleston through their Recreation Department staff, but no action has been taken on it.

*Ten Year Plan to Eliminate Tax Revenues:* The plan for St. Andrew's Parks & Playground to eliminate the need for tax revenues is still being worked on.

*FY 2007-08 Budget:* The tentative meeting dates have been finalized and are listed in Mr. Walsh's Commission report.

*PSD Agreement:* Mr. Eykyn reported that he and Ms. Etheridge met one time with Mr. Ledford and Andrew Smith from the PSD Commission. The PSD representative were a little upset in regards to Mr. Gladwell's letter that was printed on the West Of concerning the extra tax revenues that are sitting in Columbia, and should be returned to the tax payers. Mr. Eykyn stated that they need to look forward and not back, and to work together to form a good relationship. Ms. Etheridge stated that she received several call in regards to the letter in the West Of, but has not read it. In the future, she would appreciate being forewarned about any letters going out so not to be caught off guard when some asks about it, and to be able to speak intelligently about it. Discussion followed.

*Capital Improvement Plan:* The mini bus has arrived and the tennis courts are being resurfaced. Mr. Koch is putting together proposals for the concession stand, fencing, gym floor and new roofing for the pavilion.

## **New Business**

### *Policy Review*

Section 4, Policy 21: Employee Assistance Program. Mr. Johnston made a motion to approve the policy, which was seconded by Mr. Bailey. Motion carried unanimously.

*Internet User Fees:* Mr. Walsh asked the Commission to make a decision on whether St. Andrew's Parks and Playground or the online customers should absorb the internet transaction fees. Mr. Johnston made a motion to pass the cost of internet transaction fees to the consumer, which was seconded by Mr. Bailey. Motion carried unanimously.

*St. Andrew's PSD Firefighter/Family Fitness Plus Use:* Mr. Johnston made a motion to allow "On Duty" PSD Firemen to utilize the facilities at St. Andrew's Family Fitness Plus during the hours of 10:00am to 4:00pm. Mr. Bailey seconded the motion. Chief Shrade stated that they firemen would arrive as a unit to do PT and there would be no more than 12 of them on any day. Motion carried unanimously.

Adjournment: The Commission adjourned unanimously at 8:15pm.